PARDON APPLICANTS

There are two basic forms of executive clemency in Colorado. A **commutation of sentence** is the shortening of a criminal sentence being served and a **pardon** is a public acclamation or forgiveness for a crime after the sentence has been completed. Both clemency requests require that a completed executive clemency application be submitted for review prior to presentation before the Governor of the State of Colorado.

Commutations of sentence are initiated by the inmate with the assistance of the Department of Corrections case managers. Pardon applications are accepted only after **10 years** have passed since completion of the sentence. Exceptions are granted rarely, and generally only after the sentence has been vacated by the courts. Restoration of firearms privileges are petitioned separately through the Bureau of Alcohol Tobacco and Firearms after a pardon is granted.

Applicants requesting a pardon from Governor Bill Owens must complete **Attachment Form A**. Copies of the completed application are sent to the presiding judge and district attorney in the judicial district where the conviction took place. Colorado law requires that we solicit the comments of the appropriate judge and the district attorney. We also contact any victims associated with the crime.

Clemency applications are routinely reviewed by the Executive Clemency Advisory Board for recommendation. Governor Bill Owens has final discretion to grant, refuse or table all clemency applications.

Most court records can be located with the guidance of the clerk of the court of jurisdiction. Applicants may obtain fingerprints, criminal records and criminal histories from the local law enforcement identification bureau.

If a pardon is granted, the court can be petitioned for a destruction or sealing of records. This motion is almost never granted as a post-conviction remedy. However, a computer data entry can be made notifying law enforcement of the pardon and the restoration of rights as well as the annual report to the Colorado State legislature of all acts of clemency.

An application may take from six months to one year to process. Mail completed applications and attachments to **Mark Noel, Clemency Director, at the above address**.
PARDON APPLICATION  
(Attachment Form A Executive Clemency)

I. General Information:

Applicant Name: ___________________________ Alias/maiden name (s): ___________________________

Date and place of Birth: ___________________________ Soc. Security No: ___________________________

Sex: ______ Race: ______ Married/Other: ______________ No. of Children: ______________

Address/state/city/zipcode: ____________________________

Previous address/state/city/zipcode: ____________________________

Phone # home: ___________________________ Work/cell/other: ___________________________

FBI No: ___________________________ Department of Corrections Inmate #: ___________________________

Education level & Occupation: ____________________________ (attach resume/employment history)

II. CRIME INFORMATION - Crime No.. 1

List original charge(s) & final conviction: ____________________________

Sentence: ___________________________ Date sentenced: ___________________________

Court Docket No: ___________________________ Sentencing County: ___________________________

Presiding Judge: ___________________________ Prosecutor: ___________________________

Defense Attorney: ___________________________ Appellate Review: ___________________________

(list additional crime(s) on back page of this Form A)

III. Questions:

A. Have you met all restitution/sentence requirements? ___________________________

B. Are you requesting a restoration of firearms privileges? ________ State reason(s). ___________________________

IV. Additional Attachments

1. Letter to Governor Bill Owens stating the facts of the crime(s) reason(s) why this pardon should be granted.
2. Five letters of character reference.
3. A letter from your parole/probation officer or office.
4. Completed fingerprint card, photocopy of driver’s license or photo ID, military ID or DD-214
5. Judgment of conviction and sentence, pre-sentence report, charging documents, police reports and exhibits
   that would assist the Governor in making an informed decision.

I, the undersigned, hereby authorize the review and release of all information and documents, to include but
not limited to legal, medical, psychological, sociological, and scholastic achievement data, needed to complete my
petition/application for pardon.

_________________________________________ Date: ______________
Pardon Applicant/Petitioner

Witness ___________________________ Date: ______________
CRIME INFORMATION - Crime No. 2
List original charges(s) & final conviction: __________________________________________
________________________________________
Sentence: _______________________________ Date sentenced: __________________________
Court Docket No: _________________________ Sentencing County: _____________________
Presiding Judge: _________________________ Prosecutor: _____________________________
Defense Attorney: ________________________ Appellate Review: _______________________

CRIME INFORMATION - Crime No. 3
List original charges(s) & final conviction: __________________________________________
________________________________________
Sentence: _______________________________ Date sentenced: __________________________
Court Docket No: _________________________ Sentencing County: _____________________
Presiding Judge: _________________________ Prosecutor: _____________________________
Defense Attorney: ________________________ Appellate Review: _______________________

CRIME INFORMATION - Crime No. 4
List original charges(s) & final conviction: __________________________________________
________________________________________
Sentence: _______________________________ Date sentenced: __________________________
Court Docket No: _________________________ Sentencing County: _____________________
Presiding Judge: _________________________ Prosecutor: _____________________________
Defense Attorney: ________________________ Appellate Review: _______________________

CRIME INFORMATION - Crime No. 5
List original charges(s) & final conviction: __________________________________________
________________________________________
Sentence: _______________________________ Date sentenced: __________________________
Court Docket No: _________________________ Sentencing County: _____________________
Presiding Judge: _________________________ Prosecutor: _____________________________
Defense Attorney: ________________________ Appellate Review: _______________________

*** List any additional crime(s) (juvenile/misdemeanor/traffic/municipal/other state or other country) you have committed; include date(s), location(s):
________________________________________
________________________________________
________________________________________
________________________________________
________________________________________

Signature: ____________________________ date: ____________________________